

INDIA TO INTERNATIONAL

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PROFESSIONAL SERVICE AGREEMENT

NRI Quota MBBS / BDS Admission Counselling Services — NEET UG Session 2026-27

This Service Agreement ("Agreement") is executed on this _____ day of _____, 2026 at Pune, Maharashtra, India, by and between:

1. THE SERVICE PROVIDER: India To International, a medical admissions consulting firm having its office at Pune, Maharashtra, India, represented by its Founder & Head Counsellor, Mr. Navin Harjwani (hereinafter referred to as the "Consultant"), of the FIRST PART;

AND

2. THE CLIENT: Mr./Mrs. _____, Parent / Legal Guardian of the Candidate _____ (NEET UG 2026 Roll No. _____), residing at _____ (hereinafter referred to as the "Client", which expression shall include the Candidate), of the SECOND PART.

1. PURPOSE OF THIS AGREEMENT

The Client has engaged the Consultant to provide end-to-end professional counselling, guidance, documentation and admission-management services for securing admission of the Candidate to an MBBS / BDS seat under the NRI Quota in Government Medical Colleges through the applicable State Counselling processes in India, with parallel coverage of MCC (DGHS) counselling for Deemed Universities and State Private College NRI quota as backup options, for the academic session 2026-27.

2. SCOPE OF SERVICES (WHAT IS INCLUDED)

The Consultant shall provide the following comprehensive services:

- NRI eligibility assessment of the Candidate and sponsor (NRI / OCI / PIO / NRI-sponsored categories) as per MCC and respective State rules.
- Complete documentation guidance & checklist: passport, visa / residence permit, Embassy certificate, NRI sponsorship affidavit, relationship proof, NRE/NRO bank evidence, notarisation and attestation formats.
- State-wise NRI quota mapping and college shortlisting based on the Candidate's NEET UG 2026 score, previous-year NRI cut-offs and family budget.
- Prior NRI status / eligibility approval applications where mandated by the State (e.g., Gujarat NRI eligibility committee approval).
- Registration in MCC (DGHS) counselling and in all eligible State counsellings, including form filling, fee and security-deposit payment guidance.
- Strategic choice filling and locking for every round, based on data-driven cut-off analysis prepared by the Consultant.
- Round-wise tracking: Round 1, Round 2, Mop-up, Stray Vacancy and Institutional rounds, with timely alerts to the Client.
- Seat allotment analysis, upgrade / retain decisions, and reporting guidance at the allotted college.
- Assistance with tuition fee payment procedure (USD / INR as prescribed by the college) and admission formalities including anti-ragging and bond documentation.
- Dedicated single-point support by phone / WhatsApp throughout the counselling season, including support across time zones for GCC-based families.

- Post-admission support: security deposit refund follow-up guidance and first-semester joining assistance.

3. PROFESSIONAL FEE & PAYMENT SCHEDULE

The total professional service fee payable by the Client to the Consultant is Rs. 2,00,000/- (Rupees Two Lakhs Only), payable as follows:

Stage	Milestone	Amount (INR)	When Payable
1	Advance / Registration of Engagement	Rs. 50,000/-	On signing of this Agreement (refundable as per Clause 6 — Money-Back Assurance)
2	Success Fee — on Successful Admission	Rs. 1,50,000/-	Within 7 days of confirmed admission of the Candidate to a Government Medical College (NRI Quota, State Counselling)
	TOTAL PROFESSIONAL FEE	Rs. 2,00,000/-	(Rupees Two Lakhs Only)

3.1 "Successful Admission" means confirmed allotment and completed admission (fee paid and reported) of the Candidate to a Government Medical College seat under the NRI Quota through any State Counselling authority in India, in any round (Round 1, Round 2, Mop-up, Stray or equivalent).

3.2 If the Candidate secures admission through the Consultant's efforts to a Deemed University (MCC) or a Private College NRI seat instead, and the Client accepts and joins that seat, the balance success fee of Rs. 1,50,000/- shall equally become payable, unless otherwise agreed in writing.

3.3 All payments shall be made by bank transfer / UPI / cheque in the name of the Consultant's designated account, against a written receipt. Delay beyond 7 days shall attract interest at 1.5% per month.

4. WHAT THE FEE DOES NOT INCLUDE (EXCLUSIONS)

- College tuition fees, hostel, mess, caution money and university charges (payable by the Client directly to the college / authority).
- Counselling registration fees and refundable security deposits payable to MCC / State authorities.
- Cost of notarisation, apostille, Embassy attestation, affidavits, courier, travel and stay of the family / Candidate.
- Any statutory taxes, if applicable, which shall be charged extra at actuals.

5. OBLIGATIONS OF THE CLIENT

1. Provide true, complete and authentic documents and information; any consequence of false or forged documents shall be solely the Client's responsibility, and this Agreement shall stand terminated without refund in such event.
2. Ensure the Candidate has appeared for and qualified NEET UG 2026, and share the scorecard immediately upon publication.
3. Respond promptly to document, choice-filling and fee-payment requests within counselling deadlines; the Consultant is not responsible for losses arising from the Client's delay.
4. Pay counselling fees, security deposits and college fees directly to the concerned authorities within prescribed timelines.
5. Not engage in parallel choice-filling or seat decisions without informing the Consultant, as this may conflict with the agreed strategy.
6. Pay the balance success fee of Rs. 1,50,000/- within 7 days of successful admission as defined in Clause 3.

6. REFUND POLICY & MONEY-BACK ASSURANCE

6.1 Refund of Advance (Money-Back Assurance): The advance of Rs. 50,000/- shall be fully refundable to the Client, without deduction, in the following circumstances:

- If the Candidate's documents are not verified / NRI candidature is rejected by the counselling authority due to an error, omission or incorrect guidance on the part of the Consultant; or
- If the admission process fails on account of a mistake, negligence or missed deadline attributable to the Consultant; or
- If, despite full cooperation and compliance by the Client, the Candidate does not secure any admission as described in Clause 3 by the end of the counselling cycle.

In any of the above cases, the Consultant shall refund the entire advance of Rs. 50,000/- within 15 (fifteen) working days of the conclusion of the counselling cycle or the occurrence of the event, whichever is earlier, and no balance fee shall be payable by the Client.

6.2 The advance shall, however, stand forfeited if the failure or rejection arises from the Client's side — including submission of false, forged, incomplete or delayed documents, non-payment of counselling / college fees, failure to report at the allotted college, or non-cooperation with the agreed strategy.

6.3 The balance of Rs. 1,50,000/- is payable only upon successful admission. If the Client voluntarily withdraws, declines an allotted seat within the agreed shortlist, or discontinues the engagement mid-way, the advance shall stand forfeited; and if withdrawal occurs after a seat allotment within the agreed preference list, the full balance fee shall remain payable.

7. NO GUARANTEE OF A SPECIFIC COLLEGE

The Consultant provides professional guidance based on official counselling processes, published merit lists and previous-year data. Seat allotment is determined solely by the NEET score of the Candidate, the applicable NRI merit, seat availability and the decisions of MCC / State authorities. The Consultant does not and cannot guarantee any specific college, city or round, does not offer any 'management', 'backdoor' or irregular channel, and operates strictly within the official counselling framework.

8. CONFIDENTIALITY & DATA PROTECTION

Both parties shall keep all documents, scores, financial details and personal information exchanged under this Agreement strictly confidential and use them only for the purpose of the Candidate's admission. The Consultant may use the admission outcome (college name and course, without financial details) as a success reference only with the Client's written consent.

9. GOOGLE REVIEW & REFERENCE CONSENT (POST-ADMISSION)

9.1 Google Review: In appreciation of the services rendered, the Client and the Candidate agree that, upon successful admission, they shall post a genuine and honest review of their experience on the Consultant's official Google Business profile within 15 (fifteen) days of admission confirmation.

9.2 Reference Consent: The Client and the Candidate further consent that the Consultant may, from time to time, share their name and contact details with prospective parents / candidates as a verified reference, so that such prospective clients may independently speak with them regarding the quality of services received. The Consultant shall exercise this right reasonably and shall ensure such reference calls remain occasional and courteous.

9.3 No financial or admission-related information of the Client shall ever be disclosed during such references; only the admission outcome (college name and course) and the service experience shall be discussed, in line with Clause 8 (Confidentiality).

10. TERM, TERMINATION & GENERAL TERMS

1. This Agreement is valid from the date of signing until completion of the NEET UG 2026-27 counselling cycle (including stray / institutional rounds) or successful admission, whichever is earlier.
2. Either party may terminate for material breach by 15 days' written notice; fees already due shall survive termination.
3. The Consultant shall not be liable for changes in Government / NMC / MCC / State policies, court orders, seat-matrix changes, portal failures or force majeure events beyond its control.
4. This Agreement constitutes the entire understanding between the parties and supersedes all prior oral commitments; amendments are valid only in writing signed by both parties.
5. Any dispute shall first be resolved amicably; failing which it shall be subject to the exclusive jurisdiction of the courts at Pune, Maharashtra, India.

11. ACCEPTANCE & SIGNATURES

IN WITNESS WHEREOF, the parties have read, understood and accepted all the terms above and have signed this Agreement on the date first written above.

For the Consultant

Navin Harjwani
Founder & Head Counsellor
India To International, Pune
Date: _____

For the Client (Parent / Guardian)

Name: _____
Relation to Candidate: _____
Mobile / WhatsApp: _____
Date: _____

Witness 1 (Name & Signature): _____

Witness 2 (Name & Signature): _____

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